Rules regarding Delegation as per Section 7 of By-law 2018-009

- Delegations are only permitted before Council provided that
  o Delegates are presenting NEW information that they have not previously presented to Council,
  o Delegates have not surpassed the limit of 2 delegations per calendar year on the same topic,
  o The form is received by the Clerk not less than 7 BUSINESS days prior to the meeting,
  o A written brief outlining the subject matter is presented to the Clerk with this form, and
  o The topic of discussion DOES NOT concern:
    a. items that shall be, or has been the subject of a scheduled public meeting pursuant to the Planning Act,
    b. matters that should be properly be discussed in closed session,
    c. litigation matters with respect to the municipality, or
    d. matters outside of the jurisdiction of Council.
- Time limits shall be adhered to. Delegations shall not take up more than 10 minutes in total per person/group or organization. Please be brief and to the point. Presentations shall be requested to limit speaking time to not more than 10 minutes. Any request for additional time for presentation should be indicated in the request and time allotted shall be adhered to.
- The only action that Council shall make related to any delegation is to receive the delegation for information, or to receive for information and refer to staff.
- Delegations must confine their remarks to the business stated in the communication provided to the Clerk.
- Only one delegation from the same group/organization/business will be permitted on the same agenda item, regardless of the members comprising that delegation.
- There will be a limit of three (3) Delegations/Presentations or a limit of a scheduled 30 minutes per meeting (whichever comes first).
- The Chair may rule the delegation complete at any time that there is any perceived or real improper language, conduct or disrespect of Council, staff, members of the public or of the procedures or the facility in which the meeting resides.