REPORT

TO: Karen Mills, Interim CAO
FROM: Michele Harris
DATE: July 3, 2019
REPORT: ECD 19.12
SUBJECT: Osprey Arena - digital sign & heaters

RECOMMENDATION:
That Council receive Staff report ECD 19.12; and
That Council approve the use of funds from the 2018 Facilities Capital Reserve in the amount of $10,000 to support the project; and
That Council approve the use of funds from the 2019 Facilities Capital Budget in the amount of $4,000 to support the project.

BACKGROUND AND ANALYSIS:
The Osprey Snow Hawks Snowmobile Club has been fundraising to support the needs of the Osprey Minor Hockey Association to supply a new two-sided digital sign at the entrance to the Osprey Arena (replacing the old wooden sign), and to provide and install 3 x 20' propane radiant tube heaters in the spectator area of the Arena.

Estimated costs for the project are as follows:
- Three x 20' propane radiant tube heaters & installation: $14,000 (+ hst) estimate
- 2 x digital signs (front and back): $20,000 (+hst) estimate
Total estimated project cost: $34,000 + hst.

The Osprey Snow Hawks Snowmobile Club Executive contacted the Municipality in June 2019 advising that they have agreed to support the installation of the digital signage and the heaters in the amount of $20,000, subject to the Municipality agreeing to cover the additional costs required (as noted above) for the project.

OPERATIONAL CONSIDERATIONS:
The Municipality of Grey Highlands will have the ability to control both the heaters and the signage on site, as well remotely via bluetooth technology.

FINANCIAL IMPACT:
The Osprey Snow Hawks are requesting a commitment of $14,000 from the Municipality to complete the project.

The Municipality's contribution to the project can be funded as follows:

$10,000 - from 2018 Facilities Department Capital Reserves (Acoustic Study). This project has been completed and $10,000 currently remains in reserve.

$4,000 - from the 2019 Facilities Department Capital Budget (Markdale Recreation Complex, 2nd floor renovations). This project is currently underway and it is anticipated that it will be significantly under-budget.

Staff will ensure that the Municipal Procurement Policy is adhered to for all elements of this project.

LEGAL IMPACT:

STAFFING IMPACT:
The Facilities Manager will have oversight for this project.

Approved By: Karen Mills, Director of Finance/Treasurer/Interim CAO

Status: Approved - 23 Jun 2019
OSPREY RECREATION CENTRE
Pylon Sign Modifications
494196 County Rd 2, Feversham ON

LED Digital Sign to replace the existing manual message board mounted to the existing support posts. The existing roof structure will remain

RGB LED display with a 10mm pitch
Two single sided displays mounted back to back onto two 4” x 4” x 1/4” horizontal steel stringers

38” x 88” x 8” deep display size
Wireless communication
Two 20 amp/120v circuits are required