REPORT

TO: Rob Adams
FROM: Shayla Rouse
DATE: June 5, 2019
REPORT: FAC.19.10
SUBJECT: Flesherton Pond Pavilion Roof and Washroom

RECOMMENDATION:
That Council receive report FAC.19.10 Flesherton Pond Pavilion Roof and Washroom be received; and
That Council authorize the award of quotation for the Flesherton Pond Pavilion Roof and Washroom to Beaver Builders at a cost of $9,789.22 (excluding HST); and
That this project be funded through Facility Capital Budget be approved/not approved

BACKGROUND AND ANALYSIS:
The purpose of this staff report is to provide a recommendation to award a quotation for the Flesherton Pond Pavilion Roof and Washroom. In 2018, Council approved a budgeted amount of $10,000 towards the repair of the Flesherton Pond Pavilion Roof and Washroom to be funded through Facility Capital Reserves.
Facilities Manager Nathan Stewart obtained three quotations for the repair of the Flesherton Pond Pavilion Roof and Washroom.
The table below outlines the quotations received:

<table>
<thead>
<tr>
<th>Company</th>
<th>Cost (excluding HST):</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM Roofing Solutions Limited</td>
<td>$19,499</td>
</tr>
<tr>
<td>Skyhigh Roofing Inc.</td>
<td>$10,071.80</td>
</tr>
<tr>
<td>Beaver Builders</td>
<td>$9,789.22</td>
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</tbody>
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OPERATIONAL CONSIDERATIONS:
Facility Manager Nathan Stewart received three quotations which met the required criteria. These three submissions were from AM Roofing Limited, Skyhigh Roofing Inc., and Beaver Builders. It is important to note that the quotations from AM Roofing and Skyhigh Roofing Inc. it did not include the cost for fascia and therefore did not meet the quotation requirements.
The lowest compliant quotation is being presented as the singular option.

GREY HIGHLANDS' STRATEGIC PLAN:
The recommendation(s) included in this Staff Report support the following goals identified in the 2013-2018 Strategic Plan: Fiscal and Asset Management – The Municipality is applying responsible procurement practices.

FINANCIAL IMPACT:
In 2018 Council approved a budgeted amount of $10,000 towards the repair of the Flesheron Pond Pavilion Roof and Washroom to be funded through Facility Capital Reserves.

POLICIES/LEGISLATION:
A09-A03 Procurement of Goods and Services Policy

CONSULTATION:
Anna McCarthy, Deputy Treasurer for financial impact

Approved By: Rob Adams, Chief Administrative Officer

Status: Approved - 22 May 2019